

CSFA Board Meeting
Agenda - Tuesday, January 8, 6:30 pm – 7:30 pm

1. Opening Prayer
2. Scrip Sign Up / Claire - 1 minute
3. Auction Update / Easleys and Kavans - 5 min
4. CSFA Auction Basket / Katie/Victoria - 5 minutes
5. Committee for Funding of Asst. Principal
6. Parent Volunteer Crossing Guards Update / Jeremy - 5 min
7. Restaurant Fundraisers / Tera - 5 minutes
8. Treasurer's Report / Jamie - 5 min
9. Facebook Promotional Items / Tera - 3 min
 - Around the Table
 - Set the next meeting date (Tuesday, February 12?)
 - Closing Prayer

Meeting Norms

1. Meetings will be the 2nd Tuesday of the month and be scheduled for 6:30 PM to 7:30 PM.
2. A meeting reminder and call for agenda items should arrive via email from the Secretary one week in advance.
3. Agenda will include
 - a. A list of norms
 - b. Start & End Time
 - c. Agenda items, with requested time per item (Agenda items are welcome from those who will not be present at meeting IF they are described well.)
4. The seating will be in a circle
5. Begin and end meeting with prayer
6. The President shall lead the meeting. In the President's absence or tardiness, the Vice President shall lead.
7. Members will be prepared and present (phone calls and repeated texts should be taken outside)
8. When the allotted time per item is met, the Vice President shall stop the conversation and ask if the group would like to make a decision, table for the future, or continue discussion. A majority vote will decide the direction.
9. Members must be confidential so that trust is assured between members.

Attendance

Monsignor Nemeč, Jeremy Ekeler, Katie Lewallen, Dawn Kjeldgaard, Jamie Scholtes, Claire Steiner, Tera Norris, Julie Heftie, Victoria Young, Sally Easley

Calendar

9/18/18 - DQ
9/26/18 - Hacienda Real (tentative)
October - Prayer Campaign
10/26/18 - Trunk or Treat
10/31/18 - Little Saints & Parties
November - Raising Canes, Runza, or Chick Fil A
12/?/18 - Teacher Bonuses
1/27/19 - Catholic Schools Week
2/2/19 - Auction
2/13/19 - Kindergarten Preview
2/14/19 - St. Valentine's Day Parties

3/4/19 - Snacks for testing week
4/24/19 - Administrative Professional Day
5/5/19 - Parish Appreciation Mass
5/1-19 - Principal Appreciation Day
5/10/19 - Kindergarten Boot Camp
April/May - Summer Fun Punch Cards
5/20/19 - 8th Grade Graduation
May - Chipotle
5/23/18 - Last Day of School
June - DQ
1/?/2019 – Many Gifts, One Nation

Minutes

Scrip Sign up:

- The sign-up sheet for February, March, and April was passed around

Auction Updates:

- Reservation forms are due Friday
- T shirt order forms are being worked on
- Sponsor donations are at \$27,250 which is up \$11,000 from last year
- We are going with the online bidding option
- Volunteers are needed
- Students may be able to help with set up for service hours
- The online bidding option allows for a tab for straight donations to be made; we have several items which we will offer to people as options to provide donations, and discussed the best time/way to promote those (after the silent but before the live? Show a thermometer? Set a goal amount for a total? Offer them separately?)
 - iPad covers for computer lab, \$500
 - Missals, \$2900
 - Music room risers, \$3500
 - Walkie talkies, \$3000
 - Monsignor Tucker Endowment

CSFA Auction Basket:

- Victoria is handling and proposed a "Man Cave" theme with items geared toward men
- \$20/person is a suggested donation, but please give to your level of comfort
- Please provide donations by January 23

Committee for Asst. Principal Position:

- Jeremy is asking to form a committee to move forward with the hiring of an Asst. Principal

- The committee would ideally have two CSFA members, one or two non-CSFA parents, one or two teachers, Jeremy, and Monsignor
- The committee would decide on the contract, which would likely start with a ten-month contract
- The position would focus mainly on Special Ed coordination, student culture, behavior, and discipline, allowing Jeremy to shift his focus more to curriculum and future goals of CRC
- Other schools with smaller student body already have similar positions
- Monsignor will check with the Marion Sisters to see if they have anyone available for consideration
- \$50k is the goal for funding which would come from Give to Lincoln and ongoing donor pledges
- There are several candidates in mind, however this would be an open posting
- Jeremy wants to have an offer out before Easter break
- Julie volunteered for the committee, please let Jeremy know if you're interested

Crossing Guard Update

- The sign up is complete and ready to be emailed out for volunteers
- Next step would be training

Restaurant Fundraisers:

- Tera created a sheet with current fundraisers and results, and potential fundraisers and details
- We discussed adding Hacienda Real again soon
- We will see about adding Kona Ice for the Spring Fling in March, although one circle sells snow cones so Sally will check with them.
- We will look into scheduling DQ for the last day of school. Kavans – do you have the contact with DQ?
- We mentioned Noodles and Barnes and Noble as possible options as well

Treasurers' Report:

- Jamie will add a column to the budget to clearly reflect line item projections, line item actuals, and line item +/-
- Tera does this for JA and will get with Jeremy to share ideas
- The benefit would be to know exactly where we stand when we have a financial ask from someone, as well as maintain our yearly and curriculum commitments

Facebook Promo Items:

- Julie asked for prayer intentions to be added
- Sally asked for the auction to be promoted, specifically reservation forms being due Friday and donation items needed by 1/29

Around the Table:

- Julie mentioned that celebrating new babies has become a large portion of the Outreach, and Allison Vrooman has offered to take this part on
- Scrip for February will be tough as this is auction weekend, but Claire will reach out to some others for assistance

Next Meeting:

- Tuesday, February 12, 6:30-7:30